



# THE HERITAGE COLLEGE

Chowbaga Road, Anandapur, P.O. East Kolkata Township, Kolkata 700 107

[AFFIX PHOTO]

## APPLICATION FORM

No part should be left blank. Write 'NA' if not applicable to you.

POST APPLIED FOR  DEPT :

1. Name of Candidate in full : \_\_\_\_\_  
(in capital letters) (First name) (Middle name) (Last name)

2. Address  
(a) Residential (Permanent) : \_\_\_\_\_

Pin: \_\_\_\_\_

Phone : (Res) \_\_\_\_\_ (M) \_\_\_\_\_

(b) For Correspondence : \_\_\_\_\_

Pin: \_\_\_\_\_

e-mail \_\_\_\_\_

(c) Blood Group : \_\_\_\_\_

3. Date of birth : 

D	D	M	M	Y	Y	Y	Y

4. Candidate's Nationality : At birth \_\_\_\_\_ At present \_\_\_\_\_

5. Religion : \_\_\_\_\_

6. Caste : 

G	SC	ST	OBC
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 (Please ✓ )

7. Sex : 

Male	Female
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 (Please ✓ )

8. Marital status : 

Married	Unmarried
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 (Please ✓ )

9. (a) Father's Name : \_\_\_\_\_

(b) Mother's Maiden Name : \_\_\_\_\_

(c) Brothers / Sisters (specify number): \_\_\_\_\_

10. **Husband's / wife's Name** : \_\_\_\_\_  
(if married)

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**Occupation** : \_\_\_\_\_

11. **Children's Age & Sex** : 1. .... Yrs; M/F 2..... Yrs; M/F 3..... Yrs; M/F

12. (a) **Candidate's mother tongue** : \_\_\_\_\_

(b) **Other languages known** : \_\_\_\_\_  
(Speak, Read & Write)

13. **Academic Qualification**

Examinations / Degree	Stream/ Discipline	Board/ Council	Name of School / College	Name of University	Year of joining	Year of passing	Division / Class (with % of marks)/ Grade
(i) 10-class							
(ii) 10+2							
(iii) Diploma/ equivalent							
(iv) Graduate level							
(v) Post-Graduate level							
(vi) Doctoral							
(vii) NET, GATE, SET, SLET, etc.							
(viii) Any other qualification							

14. **Scholarship, Fellowship, Award etc., with details e.g., name, year, duration, place etc.**

15. **Extra-Curricular Activities**

16. (a) **EXPERIENCE PROFILE ( in reverse order starting with present immediate appointment )**

Employer's Name & Address	Designation	Date of joining	Date of leaving	Nature of experience	Reason for leaving

(b) Can join by \_\_\_\_\_ (c) Salary Expected \_\_\_\_\_

(d) Present Remuneration Details (in Rs. / month)

Basic Pay	DP	DA	HRA	Medical Allowance	Other Allowances	Total

17. ACADEMIC ACTIVITIES

(a) **Publications**  
(Indicate numbers only)

(i) **Research papers** : (a) National - Nos. (b) International - Nos.

(ii) **Books** : (iii) **Edited Volumes** :

(iv) **Article / Reports** :

**(b) R & D/Industrial Projects**

- (i) **Title of the project** :
- (ii) **Funding Authority** : (iii) **Duration** :
- (iv) **Designation** : (Principal/Co-investigator/Co-ordinator etc. )

**(c) Participation (Indicate numbers only)**

- (i) **Seminar / Conference** :
- (ii) **Workshop / Summer School etc.** :
- (iii) **Refresher / Orientation course** :

**(d) Research Guidance (specify nos.)**

- (i) **Doctoral level** : Awarded ..... Submitted.....
- (ii) **Post -graduate level** : Awarded .....Submitted .....

18. **What is your significant professional contribution?** :

19. **Two Referees who should be responsible persons not related to you and known to you in a professional capacity**

Sl. No.	Name, Designation & Organisation	Address Res./ Office	Phone Res./Off/Mobile
1.			
2.			

20. Whether any relative is employed at The Heritage College and if so mention the nature of relationship.

**21. ADDITIONAL REMARKS:**

(Any other information which has not been covered under the above heads)

**22. DECLARATION**

I declare that the entries made in this form are true to the best of my knowledge and belief.

**Date**

(Signature of the candidate)

**Place**